

**LITTLE LAKE CITY SCHOOL DISTRICT
SUBSTITUTION REQUEST FORM**

Project title _____

Bid No. _____

Bid Name & Number: _____

Vendor Name: _____

Address: _____

Phone / Fax: _____

Line Item on Bid: _____

Proposed Product: _____

Proposed Prod. #: _____

Provide Point-By-Point comparative data and include product description, performance and test data adequate for evaluation of the request.

The Undersigned certifies:

- Proposed substitution has been fully investigated and determined to be equal or superior in all respects to the specified products performance.
- Same warranty (if applicable) will be furnished for proposed substitution as for specified product.
- Proposed substitution does not affect Functional Performance Values.

Submitted by: _____

Signed by: _____

REVIEW AND ACTION:

Substitution approved - Substitution approved as noted

Substitution rejected - Use specified materials.

Signed by: _____

Date: _____