

LITTLE LAKE CITY SCHOOL DISTRICT
Health & Safety Committee Meeting
Minutes
December 18, 2019

Present: Joel Sanchez, Lilia Corona, Martin Sotomayor, Wenda Villanueva, Heidi McDonald, Brent Griffen, Manny Correa and Bertha Aranda

Absent: N/A

Non-member: Anthony Nguyen, ASP Safety Consultant

I. Welcome

Manny called the meeting to order at 3:35 p.m.

II. Safety Bulletins

Anthony Nguyen, ASCIP Safety Consultant reviewed with the committee the November and December bulletins, “The Most Dangerous Time to Drive” and “Safety During the Holidays”.

III. Site Inspections

Anthony informed the committee that site inspections are done at all school sites. The site inspections include inspecting the custodial closets, kitchens, classrooms, tripping hazards, electrical, fire extinguishers, making sure shelves are bolted to the wall.

Plug-in Deodorizers: Anthony explained that plug-in deodorizers should not be used throughout the district because they can potentially be a health hazard for those that have allergies.

Work Orders: Electrical outlets should have covers otherwise they can become a fire hazard.

Shelves: Heavy objects should not be placed on the top of shelves; only lighter items should be placed on the top of the shelves.

Chemicals: Must be district approved. (Refer to the Safety Data Sheets for approved chemicals).

Pesticides: Whenever using pesticides a 48-hour notice must be posted.

Clorox Wipes: Are not permitted due to those that may have skin sensitivities or allergies. Make sure to wash hands frequently and use soap and water for an alternative.

Trip/Fall Hazards: Brent informed the committee that:

- Precision Concrete will be shaving uneven pavements on concrete areas at sites. Jersey and Lakeview school sites have already been done. Studebaker school site will be next.

Playground Assessments: Based on the playground assessments at the school sites, repairs will be done.

Emergency Drills: Manny informed the committee that Steve Wilmes, Risk Management Consultant has replaced Karen Durley who assisted the District with the emergency drills.

IV. Adjournment

The meeting was adjourned at 3:45 p.m.

Business – None

Future Agenda Items – None